



City of Detroit

Block Party Application & Guidelines

(As of March 26, 2012)

<http://www.detroitmi.gov>





Block Party:

A party that requires closure of one (1) block or a portion of a street, for a single day. The Block Party applicant must be a Block Club or Condo/Apartment Association registered through the Community Access Centers.

Application Guidelines:

- Applicant must be the President/Chair of the Block Club or Condo/Apartment Association and reside on the block.
- Applicant accepts responsibility for the activities to be conducted throughout the term of this permit, and agrees to clear the area of any debris at the conclusion of the activities.
- All applications must be submitted to local Detroit Police precinct no less than thirty (30) business days prior to your proposed block party date.
- All applications must be legible and complete for consideration and processing. If the application is eligible or incomplete, it will be returned and the application process will be delayed.
- A copy of the approved permit application must be onsite during the block party; a Detroit Police Officer may request to see a copy onsite.
- In order for the street to be closed, 75% **approval** of the households residing on the block involved is required, (including 75% of an apartment / condo complex).
- Each adult signing the petition must reside on the participating block. **Limit one adult signature per household.**
- Parties are permitted between 10 a.m. and 9 p.m. All amplified music must cease thirty (30) minutes prior to closing.
 - **Sec. 5-1-4. Street concerts are prohibited on public streets and in vehicles standing on public streets, with the following exceptions:**
 - a) The members of a band shall not give any vocal or instrumental concert, or musical exhibition, while stationary on any of the public streets of the City or from any vehicle standing in any such public streets.
 - b) This section shall not apply to marching bands or processions, or to persons having a permit for a parade.
- Only Block Clubs or Condo/Apartment Associations registered with the Community Access Centers are permitted to submit a Block Party Application (To confirm your Block Club or Condo/Apartment Association status please contact your center).
- Photo Copies of application will not be accepted.

Block Party Restrictions:

- Alcoholic Beverages are **not allowed** on public streets.
- Fire hydrant usage is **not allowed**.
- Tents or Inflatables (Bouncers) are **not allowed** on public streets.
- Vendor or food & beverage sales are **not allowed on public streets.**
- Applicant will only be allowed to request **ONE (1) BLOCK** at a time.
- Block Parties are **Only Allowed on Residential Streets.**
 - Block Parties are **not allowed** on Wayne County Roads. If Applicant is interested in hosting an event on a Wayne County Roads, a Special Events Application must be submitted. (Fees are Applicable):

Wayne County Roads

Chandler Park Drive
 Chandler Park Drive
 West Chicago Boulevard
 Conant
 Davison
 Davison
 Dix
 Dix
 Edward Hines Drive
 Fenkell
 Five Points
 Gaines
 Greenfield
 Greenfield
 West Jefferson
 Joy Rd.
 Kelly Road
 Kelly Road

Limits

Dickerson to Outer Drive
 Whittier to Moross
 Lamphere to West City Limits
 South from Carpenter to Hamtramck Line
 Twelfth (Rosa Parks Boulevard) to Highland Park West City Limits
 Syracuse to Dwyer
 Woodmere to West City Limits
 Rouge River Bridge to Oakwood Blvd.
 West Circle Limits to South City Limits
 200 East of Wyoming to West City Limits
 Eight Mile Road to Puritan
 Southfield East Service Drive to 390 East
 Tireman to James Couzens Drive
 Paul to Tireman
 Brennan to Rouge River
 Greenfield to West City Limits
 Morang to Kingsville
 Kingsville to Eight Mile Rd.



- Lahser Road
- Lampere Road
- Chalfonte to Eight Mile Rd.
- Outer Dr. South to R.R. to Outer Dr
- o Block Parties are **not allowed** on Michigan State Trunk Lines. If Applicant is interested in hosting an event on a Michigan State Trunk Line, a Special Events Application must be submitted. (Fees are applicable):

Michigan State Trunk Lines in the City of Detroit:

Cadillac Square	Jefferson
Clark Street	John C. Lodge
Clifford & Middle	Michigan Avenue
Davison	Randolph (Cadillac Sq. To Jefferson)
Edsel Ford	Schaefer
Eight Mile Rd.	Shore Street
Fisher	Southfield
Ford Road	Telegraph Road
Fort Road	Van Dyke
Grand River	W.P. Chrysler
Gratiot	Washington Blvd.
Greenfield	Woodward

Barricades:

- The city of Detroit **DOES NOT** provide barricades for block parties or special events. The event organizer must rent barricades from a third party company (i.e. Poco or Statewide) or purchase from a local hardware store (i.e. Lowe's, Busy Bee or Home Depot). The city of Detroit does not have an official barricade provider or partner.
- Traffic control options are:
 - o **Total of Four (4) TYPE III Barricades** - Two (2) Type III barricades at both ends of the street.
 - o **Total of Ten (10) ORANGE CONES (No shorter than 28")** - Five (5) Orange cones at both ends of the street.
- Barricades/cones should be placed in the parkway at the end of the street.
- **No motor vehicles or other objects** can be used in lieu of barricades or orange traffic cones.

Permit Process Check List:

HAVE YOU.....?

- Registered your Block Club or Condo/Apartment Association with your local Community Access Center.
(If you are not registered, your application will not be accepted)
- Completed your Application in its entirety.
- Signed the Application.
- Attached an original petition signature form (no photocopies accepted).
- Completed and attached the Block Party Description Form.
- Completed a timeline of events for the Block Party.
- Returned your application to the local Police Precinct.
- Rented or purchased barricades or orange traffic cones.
- Retrieved the barricades from your local Detroit Police Precinct one (1) day prior to event.

**Please note that only original signatures are accepted when submitting your application.
Absolutely no photo copies are accepted.**



FOR ADDITIONAL QUESTIONS PLEASE CONTACT YOUR LOCAL
DETROIT POLICE DEPARTMENT OR COMMUNITY ACCESS CENTER.

~PRECINCT LOCATIONS~

Central District
Community Relations Division
1st & 13th Precinct
7310 Woodward
Detroit, MI 48201
(313)596-1364

Northeastern District
Community Relations Division
7th & 11th Precinct
5100 E. Nevada
Detroit, MI 48234
(313) 596-1122

Eastern District
Community Relations Division
5th & 9th Precinct
11187 Gratiot
Detroit, MI 48213
(313) 596-5913

Southwestern District
Community Relations Division
2nd & 3rd Precinct
4700 W. Fort St.
Detroit, MI 48209
(313) 596-5280

6th Precinct
Community Relations Division
11450 Warwick
Detroit, MI 48228
(313)596-5617

10th Precinct
Community Relations Division
12000 Livernois
Detroit, MI 48206
(313)596-1020

8th Precinct
Community Relations Division
(Temporary Location)
11450 Warwick
Detroit, MI 48228
(313) 596-5617

12th Precinct
Community Relations Division
1441 W. 7 Mile
Detroit, MI 48203
(313) 596-1221

~COMMUNITY ACCESS CENTERS~

Central
Coleman A. Young Municipal Center
2 Woodard Avenue – Suite 106, 48226
Office: (313) 224-2989
Fax: (313) 224-4334
TTY: 311 or (313) 224-INFO
Monday-Friday (8:30 a.m. - 5:30 p.m.)

Northwest
19180 Grand River, 48223
Office: (313) 870-0649
Fax: (313) 935-4433
TTY: 311 or (313) 224-INFO
Monday-Friday (8:30 a.m. - 5:30 p.m.)

East
7737 Kercheval, 48214
Office: (313) 628-2170
Fax: (313) 224-4334
TTY: 311 or (313) 224-INFO
Monday-Friday (8:30 a.m. - 5 p.m.)

Southwest
7744 W. Vernor, 48209
Office: (313) 628-2180
Fax: (313) 842-0993
TTY: 311 or (313) 224-INFO
Monday-Friday (8:30 a.m. - 5:30 p.m.)



BLOCK PARTY APPLICATION

Hundred Block and Street to be Closed: _____

From (Street): _____ To (Street): _____

Additional Hundred Block and Street to be Closed: _____

From (Street): _____ To (Street): _____

Date of Event: _____ Rain Date: _____

Number of People Attending: _____

PLEASE READ THE FOLLOWING BEFORE SUBMITTING YOUR APPLICATION:

- The city of Detroit **DOES NOT** provide barricades for block parties, it is the responsibility of the block party organizer to rent or purchase from a third party company.
- This application will **NOT** be accepted less than thirty (30) business days (Monday-Friday) before the event.
- Applicant must reside on Block being closed.
- Photocopies of application and petition will **NOT** be accepted.
- **No Alcoholic** Beverage, Vendor/Food & Beverage sales or Inflatable (Bouncers) are permitted on public streets.
- Barricades should be placed in the parkway at each end of the street.
- No motor vehicles or other objects can be used in lieu of barricades.
- Applicant accepts responsibility for the renting or purchasing Type III barricades or orange cones (at least 28" tall).
- Applicant accepts responsibility for the activities to be conducted throughout the term of this permit and agrees to clear the area of any debris at the conclusion of the activities.
- A copy of the approved permit application must be onsite during block party. A Detroit Police Officer may request to see a copy onsite.
- In order for the street to be closed, the **approval of 75%** of the households residing on the block involved is required (including 75% of an apartment complex). Each adult signing the petition must reside on the block. **Limit one adult signature per household.**
- Parties may be held between **10 a.m. and 9 p.m.** All amplified music **must cease thirty (30) minutes prior to closing.**

Will there be any amplified outdoor speakers? YES NO

Is your Block Club or Condo/Apartment Association registered with your local Community Access Center? YES NO
(If no, please contact the Community Access Center regarding the registration process)

Block Club or Condo/Apartment Association Name: _____

President/Chair Name: _____

Address: _____ Zip Code: _____

Email Address: _____

Home Phone: _____ Cell Phone: _____

WHEN APPROVED, A BLOCK PARTY PERMIT SHALL BE ISSUED AUTHORIZING THE APPLICANT TO CLOSE THE STREET. PERMITS ARE SUBJECT TO REVOCATION IF THE APPLICANT DOES NOT COMPLY WITH ALL PERTINENT LAWS, RULES AND REGULATIONS INCLUDING ANY CONDITIONS OR RESTRICTIONS IMPOSED BY THE CITY OF DETROIT.

I hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief. I hereby certify that I have read and agree to the Block Party guidelines. I understand that if I knowingly make any false statement herein I am subject to such penalties that may be prescribed by law or ordinance.

President/Chair Signature: _____ Date: _____

Police Review Name: _____

Police Signature: _____ Date: _____



HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

(Please Print)

BLOCK CLUB or CONDO/APARTMENT ASSOCIATION NAME: _____

Applicant Name: _____

Title: _____

Signature: _____ Date: _____

AGREEMENT AND CERTIFICATION

I certify that the information provided in this application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the applicable laws, ordinances, rules and regulations governing the proposed Block Party, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees on behalf of the Block Club organization or Condo/Apartment Association to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

(Please Print)

BLOCK CLUB or CONDO/APARTMENT ASSOCIATION NAME: _____

Applicant Name: _____

Title: _____

Signature: _____ Date: _____



NEIGHBORHOOD PETITION FORM

(Please use additional pages if needed)

BLOCK PARTY DATE: _____

START AND END TIME: _____

LOCATION: _____

BLOCK CLUB or CONDO/APARTMENT ASSOCIATION NAME: _____

*Neighbor, Please Review Date **BEFORE** Signing Petition*

WE AGREE TO THE SUGGESTED DATE OF BLOCK PARTY, AND ALSO RESPONSIBLE FOR DEBRIS REMOVAL

Full Name (Please Print)	Signature	Address	Phone Number	Date /Time
No. of Houses on Block		No. of Vacant Houses on Block		Number of Signatures

The list above will be checked randomly for credibility. Any false information will be addressed and the Block Party permit may be revoked. The completed form must be returned to your local Detroit Police Precinct with the Block Party Application. By signing, I verify that the information above is true and confirmed.

Applicant Name: _____

Authorized Signature-Applicant: _____ Date: _____

Block Club or Condo/Association Organization: _____

Petition verified by (DPD): _____ Signature: _____



**Detroit Police Department
Verification Checklist
(For Office Use Only)**

HAS THE APPLICANT.....?

- Registered their Block Club or Condo/Apartment Association with the Community Access Centers.
- Completed the application to its entirety.
- Signed the application.
- Attached the original petition signature form.
- Completed and attached the Block Party Description Form.
- Completed a timeline of events for the Block Party.

HAS THE PRECINCT.....?

- Received the Application.
- Made a copy of the applicant's license for record.
- Verified signatures on the Neighborhood Petition Form.
- Faxed completed application to Mayor's Office 313-224-4128 (Attention: Special Events, Sommer Woods)

Precinct Location: _____

Police Review Name: _____

Police Signature: _____ Date: _____