



# City of Detroit

## Block Party Application & Guidelines

(As of March 26, 2012)

<http://www.detroitmi.gov>





**Block Party:** A party that requires closure of one (1) block or a portion of a street, for a single day. The Block Party applicant must be a Block Club or Condo/Apartment Association registered through the Community Access Centers.

### Application Guidelines:

- Applicant must be the President/Chair of the Block Club or Condo/Apartment Association and reside on the block.
- Applicant accepts responsibility for the activities to be conducted throughout the term of this permit, and agrees to clear the area of any debris at the conclusion of the activities.
- All applications must be submitted to local Detroit Police precinct no less than thirty (30) business days prior to your proposed block party date.
- All applications must be legible and complete for consideration and processing. If the application is eligible or incomplete, it will be returned and the application process will be delayed.
- A copy of the approved permit application must be onsite during the block party; a Detroit Police Officer may request to see a copy onsite.
- In order for the street to be closed, 75% **approval** of the households residing on the block involved is required, (including 75% of an apartment / condo complex).
- Each adult signing the petition must reside on the participating block. **Limit one adult signature per household.**
- Parties are permitted between 10 a.m. and 9 p.m. All amplified music must cease thirty (30) minutes prior to closing.
  - **Sec. 5-1-4. Street concerts are prohibited on public streets and in vehicles standing on public streets, with the following exceptions:**
    - a) The members of a band shall not give any vocal or instrumental concert, or musical exhibition, while stationary on any of the public streets of the City or from any vehicle standing in any such public streets.
    - b) This section shall not apply to marching bands or processions, or to persons having a permit for a parade.
- Only Block Clubs or Condo/Apartment Associations registered with the Community Access Centers are permitted to submit a Block Party Application (To confirm your Block Club or Condo/Apartment Association status please contact your center).
- Photo Copies of application will not be accepted.

### Block Party Restrictions:

- Alcoholic Beverages are **not allowed** on public streets.
- Fire hydrant usage is **not allowed**.
- Tents or Inflatables (Bouncers) are **not allowed** on public streets.
- Vendor or food & beverage sales are **not allowed on public streets.**
- Applicant will only be allowed to request **ONE (1) BLOCK** at a time.
- Block Parties are **Only Allowed on Residential Streets.**
  - Block Parties are **not allowed** on Wayne County Roads. If Applicant is interested in hosting an event on a Wayne County Roads, a Special Events Application must be submitted. (Fees are Applicable):

#### Wayne County Roads

Chandler Park Drive  
 Chandler Park Drive  
 West Chicago Boulevard  
 Conant  
 Davison  
 Davison  
 Dix  
 Dix  
 Edward Hines Drive  
 Fenkell  
 Five Points  
 Gaines  
 Greenfield  
 Greenfield  
 West Jefferson  
 Joy Rd.  
 Kelly Road  
 Kelly Road

#### Limits

Dickerson to Outer Drive  
 Whittier to Moross  
 Lamphere to West City Limits  
 South from Carpenter to Hamtramck Line  
 Twelfth (Rosa Parks Boulevard) to Highland Park West City Limits  
 Syracuse to Dwyer  
 Woodmere to West City Limits  
 Rouge River Bridge to Oakwood Blvd.  
 West Circle Limits to South City Limits  
 200 East of Wyoming to West City Limits  
 Eight Mile Road to Puritan  
 Southfield East Service Drive to 390 East  
 Tireman to James Couzens Drive  
 Paul to Tireman  
 Brennan to Rouge River  
 Greenfield to West City Limits  
 Morang to Kingsville  
 Kingsville to Eight Mile Rd.



- |              |                                     |
|--------------|-------------------------------------|
| Lahser Road  | Chalfonte to Eight Mile Rd.         |
| Lampere Road | Outer Dr. South to R.R. to Outer Dr |
- o Block Parties are **not allowed** on Michigan State Trunk Lines. If Applicant is interested in hosting an event on a Michigan State Trunk Line, a Special Events Application must be submitted. (Fees are applicable):

**Michigan State Trunk Lines in the City of Detroit:**

Cadillac Square	Jefferson
Clark Street	John C. Lodge
Clifford & Middle	Michigan Avenue
Davison	Randolph (Cadillac Sq. To Jefferson)
Edsel Ford	Schaefer
Eight Mile Rd.	Shore Street
Fisher	Southfield
Ford Road	Telegraph Road
Fort Road	Van Dyke
Grand River	W.P. Chrysler
Gratiot	Washington Blvd.
Greenfield	Woodward

**Barricades:**

- The city of Detroit **DOES NOT** provide barricades for block parties or special events. The event organizer must rent barricades from a third party company (i.e. Poco or Statewide) or purchase from a local hardware store (i.e. Lowe's, Busy Bee or Home Depot). The city of Detroit does not have an official barricade provider or partner.
- Traffic control options are:
  - o **Total of Four (4) TYPE III Barricades** - Two (2) Type III barricades at both ends of the street.
  - o **Total of Ten (10) ORANGE CONES (No shorter than 28")** - Five (5) Orange cones at both ends of the street.
- Barricades/cones should be placed in the parkway at the end of the street.
- **No motor vehicles or other objects** can be used in lieu of barricades or orange traffic cones.

**Permit Process Check List:**

**HAVE YOU.....?**

- Registered your Block Club or Condo/Apartment Association with your local Community Access Center.  
*(If you are not registered, your application will not be accepted)*
- Completed your Application in its entirety.
- Signed the Application.
- Attached an original petition signature form (no photocopies accepted).
- Completed and attached the Block Party Description Form.
- Completed a timeline of events for the Block Party.
- Returned your application to the local Police Precinct.
- Rented or purchased barricades or orange traffic cones.
- Retrieved the barricades from your local Detroit Police Precinct one (1) day prior to event.

**Please note that only original signatures are accepted when submitting your application.  
Absolutely no photo copies are accepted.**



FOR ADDITIONAL QUESTIONS PLEASE CONTACT YOUR LOCAL  
DETROIT POLICE DEPARTMENT OR COMMUNITY ACCESS CENTER.

**~PRECINCT LOCATIONS~**

**Central District**

Community Relations Division  
1<sup>st</sup> & 13<sup>th</sup> Precinct  
7310 Woodward  
Detroit, MI 48201  
(313)596-1364

**Northeastern District**

Community Relations Division  
7<sup>th</sup> & 11<sup>th</sup> Precinct  
5100 E. Nevada  
Detroit, MI 48234  
(313) 596-1122

**Eastern District**

Community Relations Division  
5<sup>th</sup> & 9<sup>th</sup> Precinct  
11187 Gratiot  
Detroit, MI 48213  
(313) 596-5913

**Southwestern District**

Community Relations Division  
2<sup>nd</sup> & 3<sup>rd</sup> Precinct  
4700 W. Fort St.  
Detroit, MI 48209  
(313) 596-5280

**6<sup>th</sup> Precinct**

Community Relations Division  
11450 Warwick  
Detroit, MI 48228  
(313)596-5617

**10<sup>th</sup> Precinct**

Community Relations Division  
12000 Livernois  
Detroit, MI 48206  
(313)596-1020

**8<sup>th</sup> Precinct**

Community Relations Division  
(Temporary Location)  
11450 Warwick  
Detroit, MI 48228  
(313) 596-5617

**12<sup>th</sup> Precinct**

Community Relations Division  
1441 W. 7 Mile  
Detroit, MI 48203  
(313) 596-1221

**~COMMUNITY ACCESS CENTERS~**

**Central**

Coleman A. Young Municipal Center  
2 Woodard Avenue – Suite 106, 48226  
Office: (313) 224-2989  
Fax: (313) 224-4334  
TTY: 311 or (313) 224-INFO  
Monday-Friday (8:30 a.m. - 5:30 p.m.)

**Northwest**

19180 Grand River, 48223  
Office: (313) 870-0649  
Fax: (313) 935-4433  
TTY: 311 or (313) 224-INFO  
Monday-Friday (8:30 a.m. - 5:30 p.m.)

**East**

7737 Kercheval, 48214  
Office: (313) 628-2170  
Fax: (313) 224-4334  
TTY: 311 or (313) 224-INFO  
Monday-Friday (8:30 a.m. - 5 p.m.)

**Southwest**

7744 W. Vernor, 48209  
Office: (313) 628-2180  
Fax: (313) 842-0993  
TTY: 311 or (313) 224-INFO  
Monday-Friday (8:30 a.m. - 5:30 p.m.)



## BLOCK PARTY APPLICATION

Hundred Block and Street to be Closed: \_\_\_\_\_

From (Street): \_\_\_\_\_ To (Street): \_\_\_\_\_

Additional Hundred Block and Street to be Closed: \_\_\_\_\_

From (Street): \_\_\_\_\_ To (Street): \_\_\_\_\_

Date of Event: \_\_\_\_\_ Rain Date: \_\_\_\_\_

Number of People Attending: \_\_\_\_\_

**PLEASE READ THE FOLLOWING BEFORE SUBMITTING YOUR APPLICATION:**

- The city of Detroit **DOES NOT** provide barricades for block parties, it is the responsibility of the block party organizer to rent or purchase from a third party company.
- This application will **NOT** be accepted less than thirty (30) business days (Monday-Friday) before the event.
- Applicant must reside on Block being closed.
- Photocopies of application and petition will **NOT** be accepted.
- **No Alcoholic** Beverage, Vendor/Food & Beverage sales or Inflatable (Bouncers) are permitted on public streets.
- Barricades should be placed in the parkway at each end of the street.
- No motor vehicles or other objects can be used in lieu of barricades.
- Applicant accepts responsibility for the renting or purchasing Type III barricades or orange cones (at least 28" tall).
- Applicant accepts responsibility for the activities to be conducted throughout the term of this permit and agrees to clear the area of any debris at the conclusion of the activities.
- A copy of the approved permit application must be onsite during block party. A Detroit Police Officer may request to see a copy onsite.
- In order for the street to be closed, the **approval of 75%** of the households residing on the block involved is required (including 75% of an apartment complex). Each adult signing the petition must reside on the block. **Limit one adult signature per household.**
- Parties may be held between **10 a.m. and 9 p.m.** All amplified music **must cease thirty (30) minutes prior to closing.**

Will there be any amplified outdoor speakers?  YES  NO

Is your Block Club or Condo/Apartment Association registered with your local Community Access Center?  YES  NO  
*(If no, please contact the Community Access Center regarding the registration process)*

Block Club or Condo/Apartment Association Name: \_\_\_\_\_

President/Chair Name: \_\_\_\_\_

Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**WHEN APPROVED, A BLOCK PARTY PERMIT SHALL BE ISSUED AUTHORIZING THE APPLICANT TO CLOSE THE STREET. PERMITS ARE SUBJECT TO REVOCATION IF THE APPLICANT DOES NOT COMPLY WITH ALL PERTINENT LAWS, RULES AND REGULATIONS INCLUDING ANY CONDITIONS OR RESTRICTIONS IMPOSED BY THE CITY OF DETROIT.**

*I hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief. I hereby certify that I have read and agree to the Block Party guidelines. I understand that if I knowingly make any false statement herein I am subject to such penalties that may be prescribed by law or ordinance.*

President/Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Police Review Name: \_\_\_\_\_

Police Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

**(Please Print)**

**BLOCK CLUB or CONDO/APARTMENT ASSOCIATION NAME:** \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

---

## AGREEMENT AND CERTIFICATION

I certify that the information provided in this application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the applicable laws, ordinances, rules and regulations governing the proposed Block Party, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees on behalf of the Block Club organization or Condo/Apartment Association to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

**(Please Print)**

**BLOCK CLUB or CONDO/APARTMENT ASSOCIATION NAME:** \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## NEIGHBORHOOD PETITION FORM

(Please use additional pages if needed)

BLOCK PARTY DATE: \_\_\_\_\_

START AND END TIME: \_\_\_\_\_

LOCATION: \_\_\_\_\_

BLOCK CLUB or CONDO/APARTMENT ASSOCIATION NAME: \_\_\_\_\_

*Neighbor, Please Review Date **BEFORE** Signing Petition*

**WE AGREE TO THE SUGGESTED DATE OF BLOCK PARTY, AND ALSO RESPONSIBLE FOR DEBRIS REMOVAL**

Full Name (Please Print)	Signature	Address	Phone Number	Date /Time
<b>No. of Houses on Block</b>		<b>No. of Vacant Houses on Block</b>		<b>Number of Signatures</b>

*The list above will be checked randomly for credibility. Any false information will be addressed and the Block Party permit may be revoked. The completed form must be returned to your local Detroit Police Precinct with the Block Party Application. By signing, I verify that the information above is true and confirmed.*

Applicant Name: \_\_\_\_\_

Authorized Signature-Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Block Club or Condo/Association Organization: \_\_\_\_\_

Petition verified by (DPD): \_\_\_\_\_ Signature: \_\_\_\_\_



**BLOCK PARTY EVENT DETAILS**

In the space provided below please give a brief description of Block Party's purpose and a perspective timeline for the order of events for the Block Party.

**An example of the Timeline:**

(10a.m.-11a.m. – Children participate in relay races, 11a.m.-12p.m.-Lunch will be served)

**(Attach to Application)**

Lined area for writing the event details and timeline.





**Detroit Police Department**  
**Verification Checklist**  
(For Office Use Only)

**HAS THE APPLICANT.....?**

- Registered their Block Club or Condo/Apartment Association with the Community Access Centers.
- Completed the application to its entirety.
- Signed the application.
- Attached the original petition signature form.
- Completed and attached the Block Party Description Form.
- Completed a timeline of events for the Block Party.

**HAS THE PRECINCT.....?**

- Received the Application.
- Made a copy of the applicant's license for record.
- Verified signatures on the Neighborhood Petition Form.
- Faxed completed application to Mayor's Office 313-224-4128 (Attention: Special Events, Sommer Woods)

Precinct Location: \_\_\_\_\_

Police Review Name: \_\_\_\_\_

Police Signature: \_\_\_\_\_ Date: \_\_\_\_\_